Position Description for the Risk Manager

The Risk Manager is responsible for the crisis and emergency responses of GUARD Dogs. The Risk Manager will work with the Membership Coordinator to organize the Driver and Supervisor training program. The Risk Manager is responsible for the reporting of all incidents to USG and/or the Police. The Manager shall maintain contact with the UConn Police and the Mansfield Police regarding weekend operations. The Risk Manager will make the final decision if the service will run during inclement weather.

Specific Duties:
- Oversee the overall safety of the GUARD Dogs program
- Report all incidents to the required offices
- Decide on closure of program due to inclement weather
- Serve as the primary contact during emergency situations
- Update the Crisis and Risk Management Manuals